

2-25-1991

The Record - Vol. 18, Issue 22

IIT Chicago-Kent College of Law

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Recommended Citation

IIT Chicago-Kent College of Law, "The Record - Vol. 18, Issue 22" (1991). *The Record*. 185.
http://scholarship.kentlaw.iit.edu/the_record/185

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Vol. No. XVIII, No. 22

February 25, 1991

NOTE: If you would like to have a notice posted in *The Law School Record*, you must submit your information either in hard copy or attach (by pressing F6) a WordPerfect document to an E-mail message to **Thelma Fountain** (PROFNET/TFOUNTAL) in Room 626. All notices must include your name and a telephone number where you can be reached during the day or a locker number. If applicable, please include the name of your student organization. All information **must** be submitted by Wednesday at 5 p.m. if you wish to have it posted in the following Monday's *Record*.

FROM INTERIM DEAN STEINMAN

I am delighted to report that a team from Chicago-Kent, along with a team from John Marshall Law School, won first place in Midwest Regional Competition of the National Trial Competition sponsored by the ABA and the American College of Trial Lawyers. Team members Sybil Thomas, Marcie Thorp, and Andrea Bonin were coached by Judges Warren Wolfson and David Erickson, and by former team members Mike Rogers and Israel Desierto.

Eighteen teams competed in the Midwest Regionals this year, two from each of the following schools: DePaul, Indiana, John Marshall, Kent, Loyola, Northern Illinois, Northwestern, Notre Dame and Valparaiso. This marks the seventh year in the last nine years that a Chicago-Kent team has advanced to the finals. In 1988, the law school's team won the national championship.

I know that I speak for everyone in expressing our congratulations to the team and thanks to the coaches for all of their hard work. I also want to thank for all of their efforts and fine performance the members of our second team in the competition, Gerise Hooks, Corinne Leak and Jennifer Kuhn.

To Sybil, Marcie and Andrea, the very best of luck at the national competition to be held in Texas next month!

* * *

Every seven years, the ABA and the AALS conduct an evaluation of each approved law school. Chicago-Kent will be evaluated in 1991, and as part of the process, a six-member site evaluation team will visit the law school March 4-6. During their visit, the team members will visit several classes and will meet with students, faculty, staff and administrators in an attempt to learn as much as possible about the law school.

During their stay, the team members will be using the offices in Room 300 of the law school; their phone number will be x 5876 (312-567-5876). The team invites any student to see them in their offices or to call them to discuss any matters related to the law school.

The team has asked to meet with the Dean's Advisory Council, Monday, March 4, from 3-4 p.m. in Room 304. All members of the Council are urged to attend this meeting.

The site evaluation team will be led by Lizabeth Moody, Professor of Law at Cleveland-Marshall College of Law and President of the Law School Admissions Council, and will include Professor Carl Monk of Washburn University School of Law, Professor Dennis Stone of the University of Connecticut School of Law, Professor Peter Hoffman of the University of Nebraska College of Law, Dean Anthony Santoro of Widener University School of Law, and Mr. Peter Langrock of the Vermont Law firm of Langrock, Sperry & Wool.

JUNE 1991 GRADUATES AND SUMMER 1991 GRADUATES

Commencement Invitations, Graduation Pictures, Cap and Gown Orders

Arrangements for participating in the June 1991 Graduation are to be made during the week of March 11-15. Participants include January 1991 and June 1991 graduates, including LL.M and MALS students. All students who intend to complete their degree requirements at the end of the 1991 summer session also will be able to participate in the June ceremony. Summer graduates must first see Jerry Brandes, Registrar, to complete a graduation card. Other graduates who have not yet completed graduation cards must do so immediately.

Invitations and instructions for commencement will be given out and cap and gown order cards will be completed. Graduation pictures will be taken at the same time. Graduates are asked to reserve a time period for photos on the sign-up sheet located on the center post in the Student Cafeteria. Staff will be available outside Room 332 to handle these arrangements during the following times:

Monday, March 11, from 10 a.m. to 1 p.m. and 2 to 6 p.m.; and Tuesday, March 12 through Friday, March 15, from 9 a.m. to 1 p.m. and 2 to 6 p.m. If you cannot handle the commencement arrangements during these scheduled dates, please see Barbara Clemmer in Room 221.

June 1991 Graduates and Summer 1991 Graduates

If you have a parent, grandparent, or spouse who is a graduate of IIT Chicago-Kent College of Law, please inform Barbara Clemmer in the Career Services Office, Room 221, or call 312-567-5783 before April 12. Only alumni parents and spouses of graduates will be asked to march in the academic procession at the June Commencement, sit on stage, and confer the doctoral hood on their graduate, if there is ample room on stage. Other alumni relatives will not be able to confer degrees because of space constrictions on stage.

FROM THE REGISTRAR

Students who desire to change divisions must submit a petition to the Associate Dean. If approved the Registrar will adjust your priority and you will register with the new division. Consult section 3.2 on page 5 of the current Student Handbook for additional information.

FACULTY NEWS

An article by Professor Richard Gonzalez and his wife, Lori Ecker, entitled *Handling Discrimination Claims in Illinois - A Practical Guide* was published in the March, 1991 Chicago Bar Association Record. Even though his wife wrote most of the article, Professor Gonzalez is happy to take half of the credit.

RESEARCH ASSISTANTS NEEDED

Professor Gerber would like a second- or third-year student to assist him with a Civil Procedure project, during the next two months. It is also possible that related work could be done during the summer. Interested students should leave their resumes with Professor Gerber's secretary, Ann Finney, on the fifth floor.

Professor David Rudstein is seeking first- or second-year students to work 20 or more hours per week during the summer as his research assistants. Research will be in the area of constitutional criminal procedure. He is also seeking a student to work several hours a week during the remainder of this semester. Students who are interested should see Professor Rudstein in Room 640.

CAREER SERVICES NEWS

Business Development: What Every Law Student Needs to Know

With increasing frequency, law firms are evaluating entry level attorneys on their potential to generate and maintain business. Find out what skills are needed for "rainmaking" (business development) and how to develop them. Tuesday, February 26, at noon, in Room 314, a number of Chicago-Kent alums, including several partners at Chicago area law firms, will share their ideas and techniques regarding client development. Don't miss this important program!

Attorney Job Search Strategies

Attention All Students! Graduation from law school provides you with a law degree. But how do you go about finding a law job? Come hear first hand how a number of Chicago-Kent alums landed their first post-graduation positions. Alumni will share their experiences and job search strategies with all interested students, Tuesday, March 5, at 5 p.m. in Room 102.

Interview Technique Video-Tapes

Video-tapes focusing on interviewing in the legal field will be shown in the Career Services Office, Room 222, on a continual basis, Wednesday, February 27, from 8:30 a.m. - 6 p.m. Stop by anytime during these hours to view the tapes and pick up valuable interviewing tips. These tapes will be shown again in March. Watch the Record for announcement of additional dates.

Department Of The Treasury: IRS, Office Of The Chief Counsel

Each year the Office of the Chief Counsel for the U.S. Department of the Treasury, Internal Revenue Service, participates in Chicago-Kent's Fall On-Campus Interview Program. Wednesday, March 6, at 4 p.m. in Room 325, representatives from both the Chief Counsel and District Counsel Offices will discuss legal employment opportunities that exist with the IRS. All first- and second-year students who are interested in the tax field, or anticipate an interest in interviewing with the Chief Counsel's Office next fall, should attend this session.

U.S. Department of Energy: Law Internship Program

The U.S. Department of Energy is currently accepting applications for its Law Internship Program. Legal interns research and analyze energy-related legal questions in areas of waste management, environmental issues, human health effects, facility security and administrative law. Appointments are for three months during the summer term and stipends are \$1300 per month. Applicants must have completed one year of law school, rank in the upper third of their class and be a U.S. citizen or permanent resident alien. The application deadline is

March 15. For more information and an application form, pick up Handout #35 in the Career Services Office.

Indiana University School of Law: Legal Writing Instructors

The Indiana University School of Law in Indianapolis is accepting applications for full-time Legal Writing Instructor positions for 1991-92. Appointments are for one year with the possibility of reappointment for a second year. Applicants must have a law degree and strong academic credentials and writing skills. For more information, see Handout #36.

University of Miami: International Law Fellowships

Through a grant from the Ford Foundation, the University of Miami School of Law plans to award a limited number of fellowships for graduate study in public international law during the 1991-92 and 1992-93 academic years. Fellowships are available to applicants for the LL.M. degree either in the International Law Program or the Ocean Law Program of the Law School. Each fellowship is for full tuition, plus a two-thousand dollar stipend. For further information, pick up Handout #37.

Oregon Supreme Court and Court of Appeals Judicial Clerkships

The Oregon Supreme Court and Oregon Court of Appeals are currently seeking applications for post-graduation clerkships. Law Clerks are usually hired for one year, subject to discretionary renewal by the judge for an additional year. Applications will be accepted through May 10. For specific application procedures, see Handout #38, in the Career Services Office.

Commonwealth of Massachusetts: Superior Court Clerkships

The Superior Court for the Commonwealth of Massachusetts is currently seeking applications for judicial clerkships. Each year the justices of the court hire 38 law school graduates to serve as law clerks. Clerks serve a one-year term at a salary of \$28,443. The deadline for filing applications is September 21. For complete information and application details, pick up Handout #39.

STUDENT WRITING CONTESTS

For more information on these student writing contests, please contact Pat Rogers in the Office of the Associate Dean for Academic Affairs, Room 305, ext 5024.

<u>Contest</u>	<u>Deadline</u>
ABA Professionalism Writing Competition	March 1
ALI-ABA Annual CLE Essay	April 1
Schwab Memorial Essay Contest	April 8
Transnational Law & Contemporary Problems	April 1
ABA-Section of Tort and Insurance Practice	May 1
Entertainment Law Writing Competition	June 1
American Judges Association Essay Competition	June 30
Bruno Bitker Essay Contest	June 30
ASCAP-Nathan Burkan Memorial Competition	June 30

WRITING COMPETITIONS

<u>Competition</u>	<u>Deadline</u>
State Constitutional Law Clearinghouse Project	
Student Writing Competition	April 19
Intent to submit an article	March 25
Eastern Mineral Law Foundation	
Legal Writing Competition	April 25
Detroit College Law Review	
Labor Law Writing Competition	May 11
American Planning Association	
R. Marlin Smith Writing Competition	June 14
Sigma Delta Kappa	
Law Student Essay Competition	June 30

LAW-OFFICES: SUMMER REGISTRATION

Applications for summer Law Offices are due Friday, March 1. Pick up your application on the second floor, or in Room 601, and complete and return the application to Room 601.

In the civil division, the clinical faculty handle a broad range of significant cases, including employment discrimination charges on behalf of employees, civil rights cases, tort matters, real estate closing, etc. During the course of a semester, students typically interview several potential clients and are assigned from five to eight cases. Students may draft pleadings, interview witnesses, write motions and other court papers, prepare for negotiation and counseling sessions, and second chair at various court appearances.

In the criminal division, most of the matters handled by the clinical faculty are major felonies in both the state and federal courts. Thus, students work on such diverse cases as capital offenses and commodities fraud. They may interview witnesses, prepare motions, second chair at trials, and prepare for plea bargaining sessions.

In the Federal tax division, the students, under the supervision of a clinical faculty member, handle Federal tax examinations, appeals and collections matters before the Internal Revenue Service, and litigation in the United States Tax Court. They may interview taxpayers; review documentation; research the applicable tax law; prepare and submit written protests to the I.R.S.; prepare Tax Court petitions, motions, stipulations, and briefs; and represent taxpayers before the I.R.S. and in the Tax Court.

RESOURCES

Financial Aid Counseling

Students who would like to speak to a financial aid counselor may make an appointment with Leslie Ohsiek in the Admission Office at ext. 5012. Hours available for appointments are: Mondays, 4-6 p.m.; Wednesdays, 10 a.m.-1 p.m.; and Thursdays, 3-5:30 p.m.

Westlaw Assistance**Yaodi Hu (YHU)**

Mondays 2-6:30 p.m.
Tuesdays 3-6:30 p.m.
Wednesdays 4-6:30 p.m.
Thursdays 3-6:30 p.m.
Fridays 3-6:30 p.m.
Saturdays noon-5 p.m.

Mary Harris (MHARRIS)

Mondays 3-5:30 p.m.
Tuesdays 2-4 p.m.
Wednesdays 6-8:30 p.m.
Thursdays 7:30-9:30 p.m.
Sundays 3-6 p.m.

If any students have questions, or need a password for Westlaw, please send an e-mail message to Yaodi Hu (YHU) or Mary Harris (MHARRIS).

EXTERNSHIPS FOR U.S. ATTORNEY: NORTHERN DISTRICT OF ILLINOIS**Fall 1991 Semester**

All Prospective third-year students for the fall, 1991 semester who are interested in externing with the Office of the U.S. Attorney for the Northern District of Illinois should pick up their applications from Professor Gross in Room 612. The primary goals of this externship are to provide the extern with the greatest possible exposure to and participation in federal trial and appellate practice and to assist the office in handling its multitude of important cases. Completed applications must be received at the Office of U.S. Attorney by Monday, March 8.

To receive law school credit for this externship, you must also be accepted into the law school's Advanced Externship Program. Professor Gross will explain the procedures to you when you pick up your application for the U.S. Attorney. The law school externship application will be available Monday, February 25.

JUDICIAL EXTERNSHIPS: FALL SEMESTER, 1991 FOR PROSPECTIVE SECOND AND THIRD YEAR STUDENTS WITH A MINIMUM 2.5 GPA

A judicial externship enables the student to become involved in particular legal problems through research and writing, and to contribute to the resolution of those legal problems. Depending on the judge, an extern may have the opportunity to observe the day-to-day routine of a judge and to discuss with the judge and his/her profession, and the specific problems which attorneys confront in the judge's courtroom. Take advantage of this wonderful opportunity!

Application Process

Applications for the Fall Semester, 1991 Judicial Externship Program will be available Friday, February 15. Completed applications should be submitted to **Ms. Bea Battle, Receptionist, Law Offices, by Wednesday, March 6, at 4:00 p.m.**

LOAN FORGIVENESS

Help raise money for the Loan Repayment Assistance Program!! LRAP is already accepting applications from graduates in public interest jobs. Now we need to be sure the funds are there to continue this valuable program.

Phone-A-Thon: Tuesday and Wednesday, March 5-6, 4-9 p.m., Friday, March 8, 3-6 p.m., and Saturday, March 9, 10-2 p.m. (subject to change). The Development Office will provide training, a script, munchies, and a party to thank all those who help. This is a chance to help raise money for a good cause, as well as an opportunity to talk to professionals about your career interests. Contact Michelle Weinberg (MWEINBER) by e-mail to sign up.

JUSTINIAN SOCIETY OF DUPAGE COUNTY SCHOLARSHIP

The DuPage County Chapter of the Justinian Society of Lawyers is awarding a \$1,000 scholarship to a law student who meets the following criteria:

1. Must have completed at least one semester of law school
2. Must be of Italian extraction
3. Must have demonstrated academic achievement

Students who wish to be considered for this scholarship should pick up the application form in the Admissions Office, Room 307. The scholarship application process includes the scholarship application form, a personal statement and a letter of recommendation by a law school faculty member.

All materials should be mailed to Marianne D. Yacobellis, Esq., c/o Cellucci, Yacobellis & Holman, P.O. Box 3004, 1155 S. Washington Street, Naperville, IL 60566-7004, and must be received no later than March 31.

STUDENT ORGANIZATIONS

Chicago Bar Association

All students are welcome to attend the upcoming Continuing Legal Education Seminars. All student members of the Young Lawyers Section of the Chicago Bar Association will receive half off registration fees. For more information concerning these programs, please call the CBA's Continuing Legal Education department at 312-554-2052.

Breakfast Seminars (8-9:30 a.m.)

February

- 26 Criminal Law
- 28 Futures Regulation

Afternoon Seminars (3-6:30 p.m.)

February

- 26 Product Liability
- 28 Illinois Contract Law

March

- 4 Structural Work Act and Other Statutory Causes of Action

To become a student member of the Young Lawyers Section of the CBA, pick up an application outside the elevators on the second floor, in the cafeteria, or in the SBA Office.

Environmental Law Society

NAELS Attendees: Please submit a record of all expenses (travel, registration, lodging, if any) and all receipts to the ELS box in the third floor copy center, so ELS can reimburse you as soon as possible. If you have any questions, please contact Cam or Sheri.

Earth flags will be available in about three weeks. Please put a check for \$29 per flag in the ELS box if you want to fly one!

Tentative Speakers Series Agenda:

Greenpeace: Direct action to achieve a higher ethical imperative.

Private firm (to be announced): Property Transactions in Environmental Law.

Congressman John Porter/Aide: Debt of Nature Legislation and how to pass it.

Hispanic American Law Student Association

Congratulations to the new officers for 1991-92:

President: Zaida Cordero
Vice-President: Eduardo Seput
Secretary: Ana Hollingsworth
Treasurer: Ana Flynn

Please mark you calendars for the next HALSA meeting, March 7, at 4:30 p.m., in Room 105. Remember to check your e-mail and the HALSA bulletin board for up-coming events.

Kent Justice Foundation

The Kent Justice Foundation will be having a meeting, Tuesday, at 11:45 p.m. in Room 203. This meeting will be to organize for this semesters fund raising. The Kent Justice Foundation provides funding for students who wish to work over the summer for a public interest organization. This meeting will be important, because fund raising efforts must begin right away. If you can't attend the meeting but want to help out or be an officer, let Brian Kalata know by leaving a note on locker #137 (second floor) or sending an e-mail (BKALATA).

The Law School Student Committee

Welcomes all students to the following seminars:

Date	Program Title	Time
February 25	Comparative Negligence	3-6 p.m.
February 26	Product Liability	3-6 p.m.
February 27	Negotiating Strategies	3-6 p.m.
February 28	Illinois Contract Law	3-6 p.m.
March 4	The Illinois Structural Work Act and Other Statutory Causes of Action	3-5:30 p.m.

For further information, please call 554-2000.

Moot Court Society

Charles Evans Hughes First-Year Moot Court Competition

The Moot Court Society will be holding a general meeting for all students participating the First-Year Moot Court Competition, Tuesday, February 26. The meeting will be held in Room 103 and will begin at noon (for day students) and 5:15 p.m. (for evening students).

In addition to discussing the rules and format of the competition, members of the Fall 1990 New York Bar Association Moot Court Competition team will conduct a demonstration. All students are encouraged to attend.

Additionally, the schedule for the first round of the competition has been posted on the bulletin board on the second floor and on the bulletin board outside of the Moot Court office on the first floor. Each student should review the schedule, and is responsible for arriving on time for his or her argument.

National Lawyer's Guild: Human Rights In Central America

NLG will host a videotape and guest speaker from Neighbor to Neighbor, an organization dedicated to ending the abuse of human rights in Central America, and halting U.S. military support for death-squad government in El Salvador, Tuesday, March 5, at 11:45 a.m. in Room 224.

Student Bar Association

SBA Spring Semester 1991 Calendar of Events

March 8	Board of Governors Meeting, 5-6:30 p.m.
March 11-24	Law Day Committee Meetings
April 4-5	Board of Governors Meeting, 5-6:30 p.m.
April 8-11	Law Week
April 9	Law Day
April 12	Barrister's Bash, Ambassador West Hotel
April 16-17	Elections

The Board of Governor meetings will be held in Room 303. There will be many additions to this schedule so check your mailbox, the SBA office, the Record and e-mail.

Bar & Gavel Committee

The Student Bar Association is now accepting nominations for the Bar & Gavel Society. Each year, the SBA inducts graduating seniors, who have distinguished themselves by outstanding service to the law school, community, and the law profession, into the Bar & Gavel Society. Nominations should state why the senior should be inducted and should refer to the person's law school activities, outside legal activities and other services. Nomination petitions should include the name, address, phone number & locker number of the nominee and should be signed by the nominator. Nominations must be turned into the SBA office by Friday, April 5. Questions may be directed, via e-mail, to Laura Lynn (LLYNN).

LAW SCHOOL EVENTS CALENDAR

EDITOR'S NOTE: The Law School Events Calendar includes upcoming events with open attendance that have been officially scheduled. To be scheduled, event sponsors should contact the Office of Administration and Finance in Room 302.

February

- 26 "Eyes on the Prize II", Black History Movie, 12:45-1:45 p.m., Room 203
"Rainmaking," (Career Services Workshop) 12:45 p.m., Room 314

March

- 5 "Eyes on the Prize II," Black History Movie, 12:45-1:45 p.m., Room 203
"Attorney Search: How I Found My Job," (Career Services Workshop) 5-6 p.m.,
Room 102
- 3-6 Site Evaluation Visit
- 4 Dean's Advisory Council Meeting with Site Evaluation Team, 3:00-4:00 p.m., Room 304
- 12 "Eyes on the Prize II," Black History Movie, 12:45-1:45 p.m., Room 203
- 19 Piper Lecture: Alan Hyde
- 21-22 Section 1983 CLE program
- 24-31 Spring Break

April

- 11 Law Day (Speaker Event) time and room to be announced

TO: All Continuing Students
FROM: Assistant Dean Nancy Herman
DATE: January 1991
RE: Federal Financial Aid and Need-Based Scholarships: Deadlines

CRITICAL INFORMATION REGARDING:
FINANCIAL AID AND/OR NEED-BASED SCHOLARSHIPS

The 1991-92 Financial Aid Form (FAF) and the IIT College of Law Financial Aid Application are now available: (1) in the College Office (Room 301); (2) on the 2nd floor across from the elevators; and (3) in the Admissions Office (Room 307).

This is a long memo, but it is one you need to read. Your financial aid, whether a loan and/or a need-based scholarship, depends on it.

Once again, that time has arrived for you to begin the process of applying for financial aid for next year. There are some important changes in the federal application procedures that you need to know. Please take note of the calendar of important dates below; I suggest that you save this memo for later reference.

Take special care in reading the FAF instructions.

- > 1. Be sure to enter the correct code number for IIT Chicago-Kent College of Law in Item 77 (code number 1654). This is not the same code number used by the main campus of IIT. (Note: this is new this year.)
2. You must fill out the entire FAF.
3. You can use ONLY #2 pencil when filling out the FAF. Do not type or use a pen.
4. Fill out the FAF completely and sign your name at Item 32. Be sure to answer "Yes" to Item 30a and the second part of 30b to be considered for federally subsidized loans. Do not stop after Section E! Go on to complete the remainder of the FAF labeled "Supplemental Information". You must complete the section labeled "Supplemental Information".

Because we use the IIT College of Law Financial Aid Application to tailor your financial aid as best we can, please be as complete as possible when supplying additional information, especially regarding your expenses.

Since we use the federal system of needs analysis, this means that we must adhere to a timetable to ensure that you can receive your award in a timely manner and resolve any issues or problems that might arise in your request for financial aid. Our goal is to make certain that the process is complete before classes begin in the fall.

To be eligible for ALL FORMS OF FINANCIAL AID, including NEED-BASED SCHOLARSHIPS, you must meet the following deadlines:

By April 1

1. The FAF must be **received by** the College Scholarship Service (CSS) by April 1. All information must come from completed Federal Income Tax forms. This also will reduce the likelihood of your being selected for Verification.
2. Your IIT College of Law Financial Aid Application must be **received in** the IIT Chicago-Kent College of Law Office of Admissions and Financial Aid **no later than April 1.**

By May 15

1. After you file your FAF, you will be sent a Student Aid Report (SAR) by the College Scholarship Service (CSS). All pages of your Student Aid Report **must be in your financial aid file at IIT Chicago-Kent by May 15.** EVEN THOUGH YOU WILL NOT RECEIVE A PELL GRANT. Do not send any corrections on your Student Aid Report to CSS; send the SAR to the Office of Admissions and Financial Aid, as is, and attach any corrections on a separate sheet of paper. Make sure that you sign the report where indicated.
2. If you are selected for Verification, you will be asked to submit copies of your tax forms and a Verification Worksheet. These materials and your SAR must be returned before a financial aid award will be determined for you.

By July 15

1. You should sign and return your financial aid award letter to the College of Law Office of Admissions and Financial Aid by July 15.

2. You are expected to turn in student loan applications from the lender of your choice by July 15. If you are unsure of a lender, contact the Office of Admissions and Financial Aid at (312) 567-5012. Loan applications for the Law Access program are available in the Office of Admissions and Financial Aid, Room 307, and in the College Office, Room 301.

Other important advice:

1. If you are applying for federal financial aid at IIT Chicago-Kent for the **first** time, you must submit a Financial Aid Transcript to all colleges and universities that you previously attended, whether or not you received financial aid at those colleges/universities. Each college/university will automatically forward the financial aid transcript directly to the IIT Chicago-Kent Office of Admissions and Financial Aid.
2. If you have questions about continuing scholarships, please contact the Office of Admissions and Financial Aid.
3. If you have an unusual situation and your financial aid award will not be sufficient to meet your financial needs, please contact the Office of Admissions and Financial Aid at (312) 567-5012.
4. Here is a checklist of items that will help you complete your financial aid application:
 - A. 1990 federal, state and local tax forms (yours, your spouse's and your parents', if applicable) and W-2 forms.
 - B. Records of any untaxed income, such as welfare, social security, AFDC or ADC statements and veterans' benefits.
 - C. Current bank statements.
 - D. Medical and dental bills not covered by insurance.
 - E. Business and/or farm records.
 - F. Stocks, bonds, and other investment records noting value and dividends earned.
 - G. Explanation of any source of income assistance and assets not listed on the FAF.

You must submit all necessary documents by the stated deadlines. Loan money and awards are not unlimited, and students who do not apply in a timely manner risk not receiving funds next year. We are ready to help if you need assistance -- just call the Office of Admissions and Financial Aid at (312) 567-5012. Above all, please do not put this off (especially doing your taxes).

Thank you for your cooperation.